

REGULATIONS AND GUIDELINES 2019  
ARTIVISTI



ARTIVISTI

Guidelines

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**1. TIME FRAMES**

Submission Deadline	Announcement	Implementation Time Frame			
April 2019	April 2019	Development and research phase	Artivisti project proposal submission deadline	Artivisti project announcement	Artivisti project implementation and mentoring
		May 2019 – September 2019	September 2019	October 2019	October 2019 – October 2020

**2. Context**

**ARTIVISTI** is an intersectoral collaboration between Arts Council Malta and Aġenzija Żgħażaġħ. It makes part of a diverse portfolio of schemes and initiatives to maximise the potential of Malta’s creative growth by investing in excellence in Malta’s cultural and creative sectors, encouraging further career opportunities in the sectors, facilitating cultural exchange, as well as promoting inclusivity and active cultural participation.

**ARTIVISTI** is linked to the implementation of the National Youth Policy, as well as Arts Council Malta’s goals outlined in the Create2020 Strategy, with a particular focus on providing more opportunities for people be more acitve in society through creative engagement and development.

**3. Aims of the Programme**

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The programme is developed to encourage young artists to hone a focus on bringing change and leaving an impact on the wider society through art. The programme is designed to provide the necessary incentive to young artists to support participation in creative endeavours and opportunities for creative growth. **ARTIVISTI** aims at:

- Identifying and giving recognition to outstanding young talent
- Instilling social responsibility through arts and creativity
- Serving as a platform for critical thinking, innovation and practice-based research
- Investing in transformation through knowledge, skills, attitudes, values, and creative exchange

### 4. Who can apply?

The Programme acts as a catalyst for selected creatives active in the arts, aged 18 to 24 by the end of the current year, to develop their artistic practice through interdisciplinary collaborations as well as develop their creative capacity as artists.

The programme is aimed at individuals. Groups are not eligible.

The application must identify two professional endorsers, ideally from the field applicant is active in.

The following may not endorse a candidate for the programme:

- Aġenzija Żgħażaġh / staff
- Arts Council Malta / staff or council members
- Members of the Selection Board

### 5. Direct value of the Programme

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Each selected Artist benefits from:

- Participation in an 18-month interdisciplinary residency programme (A brief description is provided in Section 5 of this document)
- The opportunity to receive mentorship and a grant of up to €4,000 towards the implementation of an Artist project by the young creative (A brief description is provided in Sections 6.1 and 6.2 of this document)
- Opportunity to access, and learn from, a nourishing pool of creative talent and a rich network of peers
- A visible ambassadorial role for the art
- Membership to alumni community and a lifetime of encouragement, opportunity and support (A brief description is provided in Section 8 of this document)

### 6. Interdisciplinary residency

The residency programme is designed to maximise creative development of participants. The residency programme will tap into the opportunities and strengths of diversity within the creative scene and facilitate productive interaction between creatives. Participants will be supported to draw on networking experiences, engage in creative collaborations and cross-pollination of ideas.

The Interdisciplinary Residency Programme focuses on stimulating initiative and professional arts practice, cultivating social responsibility, and offering project development training through:

- **Networking Labs**

The Networking labs aim at encouraging intensive interpersonal and team development, generating creative artist discourse, reflection on the role of the

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artist, exploring different art forms, considering possible (interdisciplinary) collaborations, enabling peer review

Scheduled programme includes:

- A three day residential in May 2019
- A day seminar in June 2019
- Other sessions (September 2019, October 2019, November 2019, February 2020, April 2020, September 2020)

### ▪ **ACMLab**

The ACMLab series is Arts Council Malta's regular platform for information, networking and matchmaking sessions as well as discussions and regular meetings with the sector. Scheduled meetings taking place in 2019 and 2020 will form part of the interdisciplinary residency portfolio.

The Interdisciplinary Residency Programme is created and coordinated by Aġenzija Żgħażaġh.

## 7. **Artivisti project grant**

The Artivisti selected on the programme will be given the opportunity to submit an application for a project to be implemented during the latter phase of the programme.

### 7.1 Budget allocation

Projects submitted during this phase of the programme may be allocated a maximum budget of €4,000 to each participant. Artivisti may choose to collaborate and submit joint applications thereby augmenting the eligible budget per project.

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Beneficiaries will also be benefitting from mentorship as per para 7.2. Projects submitted will be evaluated by the Selection Board.

Disbursement to the chosen creative will take place 70% upon approval of proposal submitted with creative mentor, and 30% upon completion of project and participation in residency programme.

### 7.2 Mentorship

The application shall verbalise a mission statement, including a core artist idea. These will be considered by the Selection Board, who will then advise Arts Council Malta. The selection of the mentor ultimately lies with Arts Council Malta.

Eligible period: From notification date of Artivisti project grant until end September 2020.

The Mentorship Programme is a laboratory for development of the creative as an Artist and in the creative's capacity to implement the Artivisti project awarded through the Artivisti project grant. The mentorships are designed to be a self-directed experience planned with the respective mentors. The mentors will provide their mentees with broader access to the local cultural landscape by sharing ideas, advice, resources, and experiences.

The selection of the mentor ultimately lies with Arts Council Malta.

The Mentorship Programme is coordinated by Arts Council Malta.

## 8 Alumni community

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The programme serves to support our work of nurturing young artists and creative practitioners at every stage of their professional development while sharing their works with the public.

The selected creatives become part of an expanding support network of alumni linking up alumni over the years. The programme brings the work of participants and alumni to audiences in the Maltese islands as well as abroad.

### 9 Eligibility

Applications will first be screened in terms of eligibility. Ineligible applications in terms of the points below will not be processed further and will not undergo evaluation.

#### **Ineligible for support:**

- Individuals under 18 years of age or over 24 years of age by end of current year
- Individuals who are not in possession of a Malta residence permit, or of a Maltese citizenship certificate, or of a Maltese passport
- Incomplete applications as explained under the section 'Mandatory Documentation'

#### *With reference to the Artivisti project grant:*

- Development not related to culture, arts and the creative industries
- Activities which are part of individual modules credited as part of an education course or research as part of established academic programmes

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- Costs already covered by public cultural organisations, or another public funding programme managed or co-managed by Arts Council Malta or other public agency, government department or Ministry
- Projects that would have already taken place before the result is notified to the Artist
- Expenses that are not incurred during the time frame of the development programme stipulated in the agreement

### **Mandatory documentation**

The documents below are mandatory and required for the pre-evaluation assessment. Failure to present any of these documents will render the application non-compliant.

- A complete and dated application form
- Creative practice portfolio
- A creative video pitch by the applicant, which includes:
  - A taster of the applicant's creative proficiency
  - The applicant's goals and dreams for the next three years
  - A motivation detailing the change the applicant wishes to instigate in the community and the ultimate impact on wider society through creative practice
  - Why the applicant should be chosen for the programme

Kindly note that it is your responsibility to submit all the necessary documentation, as outlined above, before the indicated deadline.

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Arts Council Malta representatives will not vet your application form prior to submission.

Late applications will not be accepted. A decision on funding will be made on the strength of the submitted information.

### Video pitching

The aim of the video pitching is to create an opportunity to voice the motivation being presented to the evaluators.

- The video pitch is the face of the application, not only delivering vital information, but also displaying personality.
- The video pitch may be created using any medium, including a mobile phone, and uploaded (password-protected) on YouTube or Vimeo. It can be presented in a variety of creative formats, but should not be longer than three (3) minutes. The pitch shall include a taster of the applicant's creative proficiency, applicant's motivation for growing in the creative field as an artist and the lasting impact envisioned on the community and/or wider society.
- A link to the uploaded pitch, as well as the relevant password (if the uploaded pitch is password-protected), are to be included in the application.

## 10 Submitting your application form

Application forms are available from [www.artscouncilmalta.org](http://www.artscouncilmalta.org). Fill in your application form step by step and answer all the questions on the application form.

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You may submit your application form with all relevant supporting documents as follows  
By sending an email on **applyforfunds@artscouncilmalta.org** till noon on the day of the deadline.

It is essential that in the same email you include all additional supporting documents as required by the Guidelines and Regulations. You should also include your signature (electronic signature or scan) as indicated on the application form;

Application forms will only be accepted until noon (12:00) of the deadline.  
Applications that reach the Council after the deadline will not be accepted.

### 11 Selection Criteria

The Selection Board bases its decision upon the following criteria:

**Criterion 1 – Strength of portfolio and level of commitment (40 marks)**

**Criterion 2 – Vision and mission statement (20 marks)**

**Criterion 2 – The relevance of the ARTIVISTI programme in providing an added value for the applicant (20 marks)**

**Criterion 3 – Clarity of vision and video pitch (20 marks)**

### 12 Selection process

The programme is competitive, and applications are evaluated according to established criteria.

As specified above, each criterion is allocated a number of specific marks.

Eligible applications will be assessed by a selection team made up of independent evaluators. Arts Council Malta and Aġenzija Żgħazagħ will select evaluators

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on the basis of their independent and professional experience. The evaluators will present an assessment on each of the proposed application applications, indicating the relevant ratings awarded, and announce the selected Artists on the basis of the rankings.

### 13 Communication of results

On the day indicated, you will receive your result notification from Arts Council Malta.

If you have any difficulties concerning your results, you should email us on [fundinfo@artscouncilmalta.org](mailto:fundinfo@artscouncilmalta.org) within five (5) days of receiving the Selection Board's decision.

No information on the selection process will be released before the official result notification. **Any form of soliciting will automatically disqualify an application.**

All information received by the Programme Administrator, Programme Manager and Evaluators will be considered confidential, both during and after the evaluation process. Provisions on data protection and confidentiality for successful application applications will be included in the grant agreement.

### 14 Implementation and monitoring

If an applicant is chosen, the Artist will be required to sign an agreement specifying the conditions of the programme at Arts Council Malta. When accepting to be part of the programme, Artists accept that their name, their projects, and the amount awarded can be published by the Artisti programme.

The disbursement terms of Artisti project grant will be established in accordance to approved budget of selected applications in second round of selection following grant application as per programme timeline.

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The Artists must use the programme's logo on all related material and follow the communication guidelines which will be provided to them at a later stage. The grant received must be used solely for the purpose for which it was awarded, in line with the Regulations and Guidelines and the Agreement.

Artists must notify Arts Council Malta immediately if changes affecting the nature of their development plan take place during implementation. Changes cannot be implemented unless approval is received.

### 15 Report

At the end of the project, the following need to be submitted by not later than six (6) weeks after the respective development programme is concluded. These shall include documentation of the respective development programme, including : visual documentation, articles, interviews, blogs, relevant links.

- A brief written report by the Artist on the activities timeline, and the final updated budget together with all supporting documents
- A brief written review about the outcomes of the development programme, explaining how the Artist maximised on the opportunity of the Programme for their creative development, and how this increased participation in creative endeavours

A template will be provided by Arts Council Malta.

Arts Council Malta retains the right to make use of submitted project material.

Arts Council Malta retains the right to recover funds in case these are not being used and/or are misused and/or are not used according to the submitted plan and budget.

### 16 Complaints procedure

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Filing a complaint will not affect your chances of receiving support from Arts Council Malta in the future. All complaints will be treated with confidentiality.

### **Grounds for complaints**

Nominators or applicants can make a complaint regarding procedural anomalies and irregularities during the submission and evaluation process in terms of the procedures stipulated in these Guidelines and Regulations. Complaints cannot be made concerning:

- The policies and procedures of Arts Council Malta or of the Government of Malta
- The merits of the application in terms of the criteria stipulated in these Regulations and Guidelines. Only nominators or applicants may file complaints concerning the application.

### **Filing a complaint**

Complaints must be made in writing and must be as clear as possible. The complaint must state the grounds and the reasons for the complaint, providing a detailed explanation and justification supported by relevant documentation or testimonials as to why the complainant deems that irregularities were committed in the procedure/s stipulated in these Regulations and Guidelines or in standard good governance rules and regulations governing the public sector. The decision at the end of the complaint process shall be final. Complaints need to be made to the Director of Funding and Strategy at Arts Council Malta within five (5) working days of receipt of your funding decision. You will normally receive a reply to your complaint within ten (10) working days from the Director of Funding and Strategy at Arts Council Malta.

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In case you are not satisfied with the reply, Arts Council Malta will convene a Board that will discuss your complaint further. If you approach our complaints procedure, then you are accepting that we can use information about your application to address the complaint. The decision of the Board is final.

### CONTACT US

For more information, you may call us on 2339 7020 or send us an email on [fundinfo@artscouncilmalta.org](mailto:fundinfo@artscouncilmalta.org)

Websites

[www.artscouncilmalta.org](http://www.artscouncilmalta.org)

<http://www.agenzjazghazagh.gov.mt/>

**Regulations and Guidelines updated on the 22nd February 2019**